

The Council of the
SHIRE OF BREWARRINA



All communications to be addressed to the General Manager

SHIRE OFFICE
57 Bathurst Street
BREWARRINA NSW 2839
PO Box 125
BREWARRINA NSW 2839
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Appendix to the application form- Hire of Council Facility

PERMIT TO CONSUME ALCOHOL ON COUNCIL PREMISES

Instructions to fill out application form.

1. Please write clearly in block letters using a black pen.
2. Place a tick ✓ in the relevant box.
3. Please complete all questions and sections.

Application charges for permit to consume alcohol on Council premises

Application fee : (must be paid 14 days prior to event)	As per current fees and charges
Bond payable : (refundable on compliance with terms and conditions)	
1-20 persons	\$250-00
21-40 persons	\$350-00
41-60 persons	\$450-00
61-100 persons	\$550-00
100 persons and over	\$700-00

Details of applicants: (Person assuming responsibility – must be over 18 years)

Primary Contact Name:

Primary Contact Address:

Primary contact email:

Telephone contact:

Mobile:

Home:

Secondary Contact Name:

Secondary Contact Address:

Secondary contact email:

Telephone contact:

Mobile:

Home:

Facility Booking details:

Facility to be hired:

Date and Time of function:

/

/

pm to

pm

Expiry time for the serving of alcohol:

pm

Will alcohol be sold : <i>It is deemed to be "sale" of alcohol when liquor is given away and the person had to pay for admission to the premises or for seating or has made or is asked to make a donation of money by collection or otherwise</i> (if 'Yes', proof of liquor licence to be attached)		<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Licence attached
Type of function:	No of people attending:	Entry by Invitation only: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Charge per head \$ _____
Security / crowd control measures:		
Name of company / persons responsible for security:		
Telephone Contact:	Mobile:	Office:

POLICE NOTIFICATION

When hiring any Council facility and alcohol will be consumed the applicant must notify the local police of the activity.

POLICE TO COMPLETE

I, _____ of the Brewarrina Police, **note** that the above applicant intends to have alcohol at the above function.

Signed: _____ Date: ____/____/____

Terms & Conditions

1. Strict compliance with the local liquor accord, police guidelines, Council terms and conditions and relevant legislation.
2. No person under the age of 18 shall be permitted to consume or serve alcohol.
3. Application for a permit to consume alcohol must be filled out and paid in full at least 14 days prior to the proposed function.
4. You shall guarantee to ensure that orderly conduct is maintained at all times by your guests attending a function and particularly those consuming alcohol.
5. Liquor may not be consumed after the expiry time of this permit stated above.
6. No glass containers and bottles are permitted at any Council facility. Plastic cups and cans only are permitted.
7. The local police must be notified of the proposed function where alcohol is to be served on Council premises and signed off.
8. All alcohol containers, barrels etc must be removed from the premises immediately following the function.
9. No live bands are permitted to perform past 23:00, and no function is to finish past midnight.

10. All licensed functions must comply with the relevant licence agreements and conditions as issued by the Liquor and Gaming Board NSW.
11. It is deemed to be "sale" of alcohol when liquor is given away and the person had to pay for admission to the premises or for seating or has made or is asked to make a donation of money by collection or otherwise.
12. Hirer to provide accurate number of persons attending a function where alcohol is proposed to be sold. Numbers can be verified by Council officials at any time during a function.
13. If a hirer is in breach of any terms and conditions any future applications will not be approved
14. No person is allowed to consume alcohol outside any Council building and must abide by the rules of the local liquor accord.
15. No drinking of alcohol is allowed in any public streets, lane ways and public parking areas. Please note that all the streets, laneways and public parking areas in Brewarrina and Goodooga are declared as "alcohol free zones" and that fines apply for non-compliance.
16. No take away alcohol is allowed from any function held at Council premises.
17. A bond must be paid in addition to the non-refundable application fee for a permit to consume alcohol based on the number of people attending a function.
18. A bond will be forfeited in the event of non-compliance with any of the terms and conditions; or in the event of property damage; or where the hirer does not clean-up and leave the facility in the same condition as it was hired out.
19. Council officials can inspect the premises at any time during a function to verify compliance with above terms and conditions.
20. In the event of malicious damage of property Brewarrina Shire Council reserve the right to take legal action against the hirer of the facility.

I understand above terms and conditions and agree to comply with the above.

Name of applicant: _____

Signature: _____

Date: / /

OFFICE USE ONLY- Council determination

Application for permit to consume alcohol on Council premises was:	<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
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Please note: Council reserves the right not to approve an application. Council reserves the right to do research to establish a person's current status with other licensed establishments in the Shire.

COUNCIL DETERMINATION IS FINAL AND WILL NOT BE NEGOTIATED.