

# Brewarrina Shire Council Local Heritage Fund

## GUIDELINES 2017-18

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### 1 Local heritage fund purpose

The aim of the Brewarrina Shire Local Heritage Fund is to provide funding assistance to owners of historic properties so that they can undertake conservation and maintenance works on the properties in order to conserve the heritage values of the area.

### 2 Type of funding available

A grant of generally up to \$3,000 per project, but generally not exceeding 50% of the total approved work. The aim is for the applicant to match the funding \$ for \$.

The funding is considered on a case by case basis.

### 3 Opening and closing dates for applying for grants from the local heritage fund

Applications are called for once every year. The next round of applications opens on 3 July 2017 and closes on 21 August 2017.

Applications received after the closing date will not be considered.

### 4 Who can apply for grants from the local heritage fund?

Owners, managers, or occupiers of historic buildings or places within Brewarrina Shire can apply for a grant. In some case community groups may also be eligible to apply for funding. If you are not the owner, you must have the permission of the owner to apply for the grant.

You cannot apply for funding if you are a state government agency, but may be involved as a project partner.

### 5 What projects can be funded by the local heritage fund?

Funding is available for projects that will result in the conservation of heritage places in Brewarrina Shire Council. The projects can involve the repair or reinstatement of missing items on heritage structures, the repainting or repairing of houses, shops, verandahs, fences or other structures. Projects can include roofing repairs, repairs to gutters, woodwork, brickwork etc., or any repairs which will protect the building or contribute to its integrity. New works such as new front fences or the replacement of original features may also be supported. Reports and studies relating to conservation works may also be considered.

Preference is given to places listed as heritage items in Brewarrina Local Environmental Plan 2012.

Proposed projects must be supported by the Council's Heritage Advisor.



## **6 What projects cannot be funded by the local heritage fund?**

Funding will not be available from the local heritage fund for:

- new buildings
- routine maintenance, e.g. lawn mowing, gutter cleaning or carpet cleaning
- projects where adequate funding is available from the applicant or other sources
- new commemorative monuments or works
- the purchase of heritage buildings
- the relocation of buildings or works to relocate buildings
- private headstones, unless there is no possibility of descendent support
- floodlighting of heritage buildings
- the purchase of equipment
- moveable railway heritage items.

## **7 Agreed funding priorities**

Priority will be given to projects that are:

- for heritage properties in a well-maintained heritage streetscape or landscape setting
- for heritage properties with public access and visibility
- for urgent maintenance works to avert management risks, e.g. severe deterioration, demolition, or demolition by neglect
- for properties that are part of a heritage group or a precinct
- fire, service and access upgrades for compliance with the Building Code of Australia
- for ongoing or adaptive reuse of a heritage item
- for places that not received council funding support in the last five years.

## **8 Common selection criteria**

Funding is targeted to projects:

- that are for places listed as heritage items in Brewarrina Local Environmental Plan 2012
- that are for urgent works to avert a threat to the building or place eg roof and gutter repairs
- that encourage local tourism through improvements to Brewarrina's main street
- that will provide community benefit
- that are highly visible
- that demonstrate funding equity and cost effectiveness

- that have had little or no funding in the preceding 5 years.

## **9 Applying for funding**

To apply for funding for a project from the Council's Local Heritage Fund:

- Read these guidelines and the application form so you know what information you need and if your project fits the types of funding program.
- If necessary, do some background research on your heritage item so you can include all relevant information in your project proposal.
- Get at least two quotes. Quotes are needed for each project component eg if you are having the roof replaced and the house painted you will need two quotes for both the roofing and the painting. Ensure that the quotes are detailed and itemised.
- Ensure you have plans and sketches to describe the location and extent of the proposed work to include in your application.
- Provide photographs with your application to help describe the location and nature of the work you wish to undertake.
- Complete the application form and keep a copy for your records.
- Talk with your Council's Heritage Advisor or Manager Environmental Health and Building about your project.
- Be aware that you may need formal planning approval for your proposed work. This should be discussed with Kim Talbert, Manager Environmental Health and Building, prior to making your application. (Phone 6830 5133)

## **10 Submitting your application**

Completed application forms are to be received by Council no later than 1pm on Monday 21 August 2017.

## **11 Processing your project application**

Projects will be assessed and approved by Council. In assessing your application, the quality and clarity of information provided will be taken into account.

A funding offer and contract will then be sent to successful applicants.

On your acceptance of this offer, funding will commence. Funding will not be provided for projects where the applicant has not completed the required project agreement forms.

**All projects must be completed and all funding claimed by 31 March 2018 at the latest.**

Council will also advise unsuccessful applicants.

The Brewarrina Shire Council Local Heritage Fund 2017-18 is a targeted funding program. Projects must meet eligibility criteria, funding priorities and common selection criteria. However, in exceptional circumstances, Council reserves the right to recommend funding for projects that may not fully meet these requirements.

## **12 Further information**

If you have any enquiries please ring Kim Talbert at Council on (02) 6830 5133.