

**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF
BREWARRINA HELD AT BREWARRINA SHIRE COUNCIL ON
FRIDAY 11 December 2015**

Meeting commenced at 10:06am

Present

Councillors

**Mark Brown
Matthew Slack-Smith
Thomas Stanton
Michael Hertslet
William Loughnan
Phillip O'Connor
Wulf Reichler
Robert Wason**

**General Manager
Director of Technical Services
Director of Corporate & Community Services
Acting Executive Assistant
Executive Assistant**

**Dan Simmons
Siew Neale
Belinda Colless
Casey Light
Tara Byrnes**

Apologies

252/15 RESOLVED on MOTION of Councillor Brown seconded by Councillor Loughnan that Councillor Pippos apology be accepted.

The MOTION upon being PUT to the meeting was declared CARRIED.

Declaration of pecuniary or non-pecuniary conflict of interest

- Nil

Confirmation of Minutes

Confirmation of the Minutes of the Ordinary Meeting of Friday 20 November 2015

253/15 RESOLVED on MOTION of Councillor Brown seconded by Councillor Hertslet that the Minutes of the Ordinary Meeting of 20 November 2015 covered by resolutions 225/15 to 251/15 with amendments be adopted.

Discussion:

- Correction to Councillor Slack-Smith was missing from present list.
- Correction as per apologies Councillor Wason was not in attendance.
- Minute's header to be changed to Ordinary Meeting held at Goodooga not Brewarrina as indicated.

The MOTION upon being PUT to the meeting was declared CARRIED.

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Business Arising from Previous Minutes

- Closed minutes to be returned to Council for endorsement of minutes.

Meeting adjourned for presentations of service at 10:30am
Meeting re-commenced 10:34am

Status Report

- 254/15 RESOLVED on MOTION of Councillor Hertslet seconded by Councillor Slack-smith that the Status Report be received as information.**

Discussion:

1. Pg 31. 135/15 – DTS discussed the Fixing Country Roads program, DTS informed that we had put two applications in. One for the sealing of the Goodooga Road and one for the Birrie Bridge.

The MOTION upon being PUT to the meeting was declared CARRIED.

Councillor Request Status Report

NIL

Discussion:

Pg 41. Correction 'Customer Action Request' to 'Councillor Action Request.

Reports from Advisory Committees

Confirmation of the Minutes of the Plant Committee held on 11 December 2015

- 255/15 RESOLVED on MOTION of Councillor Loughnan seconded by Councillor Reichler that the Minutes and Recommendations from the Plant Committee Meeting held on the 11 December 2015 be adopted.**

Discussion:

- Correction Item 4: Business from Previous Minutes, point two typo 'grader' to 'loader'.

The MOTION upon being PUT to the meeting was declared CARRIED.

Confirmation of the Minutes of the LTC held on 25 November 2015

- 256/15 RESOLVED on MOTION of Councillor Brown seconded by Councillor Hertslet that the Minutes and Recommendations from the Local Traffic Committee held on the 25 November 2015 be adopted.**

The MOTION upon being PUT to the meeting was declared CARRIED.

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Confirmation of the Minutes of the OROC Board Meeting held on 30 October 2015

257/15 RESOLVED on MOTION of Councillor Stanton seconded by Councillor Reichler that the Minutes from the OROC Board Meeting held on the 30 October 2015 be adopted.

The MOTION upon being PUT to the meeting was declared CARRIED.

Mayoral Minutes

NIL

Notice of Rescission Motion

NIL

Notice of Motion

NIL

Request to Address Council in a Public Forum

- DTS – received request from Yetta's Wayne Jacobson & Shane Kemp to present Council with an artwork.

Petition if tabled

NIL

Reports of the General Manager

Item 1 Complaints Policy and Procedure

The purpose of this policy is to improve customer service and to develop a coherent procedure to effectively and consistently manage complaints in relation to Council activities.

RECOMMENDED

That Council resolve to:

1. Adopt the Complaints Policy and Procedure.

258/15 RESOLVED on MOTION by Councillor Reichler seconded by Councillor Hertslet that the Council resolve to:

1. Re-adopt the Complaints Policy and Procedure.

Discussion

- Each Policy to have description and explanation on alterations noted or changed.

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The MOTION on being PUT to the meeting was declared CARRIED.

Item 2 Community Engagement Strategy

The purpose of this report is to allow Council to re-adopt it's Community Engagement Strategy.

RECOMMENDED

That Council resolve to:

1. Re-adopt the Community Engagement Strategy Biannually.

259/15 RESOLVED on MOTION by Councillor Wason seconded by Councillor Loughnan that Council resolve to:

- 1. Re-adopt the Community Engagement Strategy Biannually.**

The MOTION on being PUT to the meeting was declared CARRIED.

DCCS left room at 10:55am

Item 3 Internet, Email and Computer Use Policy

For Council to adopt the proposed Internet, Email and Computer Use Policy

RECOMMENDED

That Council resolves to:

1. Adopt the draft Internet, Email and Computer Use Policy presented to Council.

260/15 RESOLVED on MOTION by Councillor Hertslet seconded by Councillor Stanton that Council resolve to:

- 1. Adopt the Internet, Email and Computer Use Policy presented to Council.**

Discussion

- Reservations surrounding the term 'Limited use' – Clr Slack-Smith.

The MOTION on being PUT to the meeting was declared CARRIED.

Item 4 Media Policy

The purpose of this policy is to ensure all Councillors and staff are aware of their responsibilities to Council in supporting communications with the Shire's communities, businesses and residents.

RECOMMENDED

That Council resolve to:

1. Re-adopt the Media Policy.

261/15 RESOLVED on MOTION by Councillor Brown seconded by Councillor Hertslet that Council resolve to:

- 1. Re-adopt the Media Policy.**

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The MOTION on being PUT to the meeting was declared CARRIED.

Item 5 Privacy Management Plan

The purpose of the Privacy Management Plan is so Council adheres to section 33 of the *Privacy and Personal Information Protection Act 1998* (PIIP Act), this plan addresses particular matters that affect personal information collected and held by Council.

It gives Council officers guidance on compliance with the requirements of the PIIP Act with respect to these matters, and sets out activities and procedures that have been or will be adopted by Council to minimise or eliminate the risk of non-compliance.

RECOMMENDED

That Council resolve to:

1. Re-adopt the Privacy Management Plan which also incorporates Councils Privacy Management Policy.

262/15 RESOLVED on MOTION by Councillor Reichler seconded by Councillor Stanton that Council resolve to:

- 1. Re-adopt the Privacy Management Plan which also incorporates Councils Privacy Management Policy.**

The MOTION on being PUT to the meeting was declared CARRIED.

DCCS return 11:02

Meeting adjourned 11:08 for Yetta presentation from Wayne Jacobson & Shane Kemp.
Meeting recommenced after recess at 11.34am

Engineering

Item 6 Aboriginal Communities Water and Sewage Program

To inform Council of the offer by NSW Department of Primary Industries, Office of Water for Brewarrina Shire Council to provide contract services to the Goodooga Aboriginal Reserve.

RECOMMENDED:

That Council resolves to:

1. Enter into a contract under seal with NSW Department of Primary Industries and Brewarrina Local Aboriginal Land Council to undertake routine operation and maintenance services \$69,114/ year for 5 years at Goodooga Aboriginal Reserve.

263/15 RESOLVED on MOTION by Councillor Reichler seconded by Councillor Wason that Council resolve to:

- 1. Enter into a contract under seal with NSW Department of Primary**

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Industries and Brewarrina Local Aboriginal Land Council to undertake routine operation and maintenance services \$69,114 per year for 5 years at Goodooga Aboriginal Reserve.

The MOTION on being PUT to the meeting was declared CARRIED.

Corporate and Community Services

Item 7 Bank Reconciliation, Investments & Rate Collections

The purpose of this report is to present to Council:

- The reconciliation of Council's cash book and bank statement as at 30 November 2015.
- A written report (setting out details of all money that the council has invested under Section 625 of the Act).
- A comparison of rate collections as at 30 November 2015 with the same period last year.

RECOMMENDED:

That:

1. The bank reconciliation report be received as information.
2. The Certification of the Responsible Accounting Officer for compliance with the Investment Policy and the Ministerial Investment Order dated 17 February 2011 be received and noted.
3. The Rate Collection report be received as information.

264/15 RESOLVED on MOTION by Councillor Wason seconded by Councillor Hertslet that Council resolve:

- 1. The bank reconciliation report be received as information.**
- 2. The Certification of the Responsible Accounting Officer for compliance with the Investment Policy and the Ministerial Investment Order dated 17 February 2011 be received and noted.**
- 3. The Rate Collection report be received as information.**

The MOTION on being PUT to the meeting was declared CARRIED.

Information Reports

a General Manager

b Roads

c Utilities

d Plant

e Tourism

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f Environment, Health & Building

g Childcare

h Youth

i Library

j Human Services

265/15 RESOLVED on MOTION by Councillor Hertslet seconded by Councillor Loughnan that the information reports be received and noted.

Discussion

- Pg 207 Roads-
 - Clr Wason: A number of potholes have been identified along the 26 mile on the Goodooga Road.
 - DTS responded with Paveliner has been broken down for some time and Council now has a back log of works however DTS was aware of condition and is scheduling works accordingly.
 - Clr Wason noted there was an increase of invasive weeds.
 - DTS advises that the weeds officer was aware and working through a priority schedule of works. Council Weeds officer is temporarily assisting Store due to staff shortages.
 - Clr O'Connor: requested Opal Mullock trial – financial costing's.
 - Clr Slack-Smith commended Opal Mullocks works.
 - DTS: Indicated that as Opal Mullock has not been trialled before wanted Councillors consideration for the Collerina Road and possibility using Opal Mullock to extend further
 - Suggestion from council was positive – Clr Slack-Smith.
- Page 213 Utilities
 - Councillors suggest reacting to the Graffiti as soon as possible to deter criminals.
- Page 219 Plant Report
 - Discussion surrounding compensation for 16G. If repairs continue to take time compensation is required.
 - Councillor Wason is opposed to second hand purchases.
- Page 243 Childcare
 - Typo 'Councillors'

The MOTION on being PUT to the meeting was declared CARRIED.

Correspondence for Action

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NIL

Correspondence for Information

- USU Fit for the Future and Employment Conditions – Graeme Kelly
- NBN Local Government Engagement Charter BSC – Ian Scott
- Minister Paul Toole Fast West Initiative Media Release – Minister Paul Toole
- Greens Correspondence – David Shoebridge
- Far West Initiative – Council Update

Late Reports

- NIL

Closed Session

- NIL

Opened Session

- NIL

Questions Without Notice

COUNCILLOR M SLACK-SMITH

Question: NIL

Answer:

COUNCILLOR R WASON

Question: NIL

Answer:

COUNCILLOR P O'CONNOR

Question: Footpath tiles on Bathurst St in front of the Post Office, posing as potential trip hazard

Answer:

COUNCILLOR M HERTSLET

Question: ABC broadcast – Issues to be addressed

Answer:

COUNCILLOR M BROWN

Question: Clean up the pavers along the footpath Bathurst St.

COUNCILLOR M REICHLER

Questions: NIL

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Answer:

COUNCILLOR W LOUGHNAN

Question: Councillor Loughnan visited Merriman Shearing School Thursday 10/12/15. Councillor suggestion was to support sealing the 6.5kms of road by writing to the State and Federal members.

Answer:

COUNCILLOR T STANTON

Question: Issues with street lighting in Goodooga.

Answer: Council has identified number of lights out in Goodooga however Council has been in contact with essential energy and 90% of the lighting is fixed and waiting on essential energy's availability to fix the remaining lighting that is out.

COUNCILLOR M BROWN

Question: NIL

Answer:

COUNCILLOR A PIPPOS

Question: NIL

Answer:

The next Ordinary Meeting of the Council will be held on 26 February 2016 at Brewarrina Shire Chambers commencing at 10am.

There being no further business, the meeting closed at 12:15pm

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MAYOR